

National Aeronautics and Space Administration  
**Headquarters**  
Washington, DC 20546-0001



April 8, 2020

Reply to Attn of:

Office of Diversity and Equal Opportunity

Ms, Alison Brown  
President & CEO  
Science Museum of Minnesota  
120 Kellogg Boulevard  
St. Paul, MN 55102

Dear Ms. Brown:

The National Aeronautics and Space Administration (“NASA” or “the Agency”) has completed its compliance review of the Science Museum of Minnesota (“Museum”), a recipient of NASA financial assistance. NASA conducted this limited scope review pursuant to Title VI of the Civil Rights Act of 1964 (“Title VI”) and the Agency’s Title VI implementing regulations at Title 14 Code of Federal Regulations Part 1250, which prohibit discrimination on the bases of race, color, or national origin in programs receiving Federal financial assistance through NASA. The Agency focused its review on the Museum’s compliance with the Title VI requirement to ensure meaningful access to persons with limited English proficiency (“LEP”). Please find enclosed a copy of NASA’s report of the compliance review.

***Finding of Compliance and Recommendations***

Based on its review, NASA finds the Museum in compliance with Title VI obligations to take reasonable steps to provide meaningful access to LEP individuals. In addition, NASA provides recommendations that the Museum may implement to further its efforts in this regard. These include:

- 1) More accurately identifying the population of LEP individuals to whom language assistance services may be needed;
- 2) Determining the frequency of the Museum’s contact with LEP populations to decide which services to provide and in what languages; and
- 3) Identifying and prioritizing the kinds of language interpretation and translation services the Museum’s resources will allow.

NASA’s enclosed compliance report provides more details regarding these recommendations, and the Agency is available to provide further technical assistance as the Museum works towards enhancing its language assistance efforts.

For additional civil rights technical assistance, you may also wish to visit our MissionSTEM website at <http://missionstem.nasa.gov/>. The Agency designed the MissionSTEM website to assist NASA grant recipients in meeting their compliance obligations under NASA's equal opportunity laws and regulations. To this end, the site provides a host of information and resources on compliance requirements as well as promising practices of our grant recipients.

Please be advised that in the interest of transparency, NASA posts completed Title VI compliance reports on our public MissionSTEM website, which is accessible to the public. Individuals may request the report and related records through the Freedom of Information Act. However, the Agency develops the reports, to the extent possible, without revealing personal information that could result in an unwarranted invasion of privacy.

If you have any questions regarding this correspondence, please contact Richard N. Reback, Director, Complaints and Programs Division, Office of Diversity and Equal Opportunity at (202) 358-2180, or [Richard.N.Reback@nasa.gov](mailto:Richard.N.Reback@nasa.gov).

Sincerely,

A handwritten signature in blue ink that reads "Stephen T. Shih". The signature is written in a cursive style.

Stephen T. Shih  
Associate Administrator  
Office of Diversity and Equal Opportunity

Enclosure